



Policies & Procedures SOHAIL UNIVERSITY

AUTHORSHIP POLICY

Purpose:

The authorship policy guarantees that all individuals at Sohail University, contributing intellectually, are duly acknowledged for their participation in the project, while also ensuring that authors and contributors assume accountability for the final published content.

Scope:

The policy applies to research publications of all university researchers, including undergraduate, postgraduate, faculty and researchers.

Sohail University and its constituent colleges policy for authorships should adhere to guidelines of International Committee of Medical Journal Editors ICMJE. All university researchers, including undergraduate, postgraduate and faculty researchers are advised to read the detail guidelines at: <https://www.icmje.org/recommendations/browse/roles-and-responsibilities/defining-the-role-of-authors-and-contributors.html>

The ICMJE recommends that authorship be based on the following four criteria:

1. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
2. Drafting the work or revising it critically for important intellectual content; AND
3. Final approval of the version to be published; AND

4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

The university reserves the right to take disciplinary actions against authors, if publication found against the ICMJE guidelines.

Approved by:

Academic Council (16th Academic Council held on February 21, 2024)

Ratified by:

Board of Governors (17th Board of Governors held on March 6, 2024)