SOHAIL UNIVERSITY

Policies & Procedures

SOHAIL UNIVERSITY

Policy Title: Scholarship Policy	
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To be implemented by: Deans, Principals, Chairpersons, Students Affairs, Registrar Office, VC Office, Finance Dept.	
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	Name	Designation	Date
Prepared by:	Ms. Debra Lobo Syed Najeeb Haider Jafri	Deputy Registrar Director QEC	19.12.2025
Reviewed by:	Prof. Dr. Saeed Qureishy	Vice Chancellor	19.12.2025

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1. Purpose & Scope:

Sohail University (SU) aims to provide opportunities for good quality education to students from all strata of society by offering financial assistance to those who are ambitious and are able to perform to the best of their capability.

Merit and need based scholarships target meritorious students registered with all programs of SU.

2. Terms of Reference:

- The "University Scholarship Committee" has the authority to make decisions regarding scholarships of all programs of SU.

Members of the committee are:

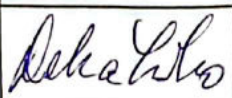
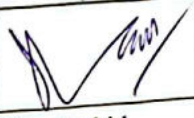
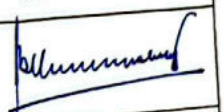
- Deputy Registrar, SU --- Convener
- Head of Institution/ College/ Dean of the concerned program
- 1 to 2 professors of any department

- Vice Chancellor has final approval authority
- The committee meets at the beginning of each Academic Year after the results of the previous Academic Year have been announced and the Examination Department has provided merit wise CGPAs.
- 5% of the tuition fees of all enrolled Sohail University students will be allocated to the Scholarship Fund.

3. Award of Scholarship:

- Scholarships are awarded on an annual basis at the beginning of each Academic Year (combining both semesters of an academic year) and will be based on CGPA of the previous year.
- These scholarships are applicable to undergraduate students only and are not available for postgraduate programmes.
- Only students who clear their exams in the first attempt and have not appeared in summer session will be considered for merit scholarships.
- A minimum of 10% of students will be awarded a scholarship. Students ranking in the top 5% of each class will be awarded a merit scholarship based on ranking of the previous year's CGPA. The remaining 5% scholarships will be awarded on the basis of merit cum need. Distribution of allocated funds will be decided by the Scholarship Committee.
- Students receiving a merit-based scholarship for ranking in the top 5% **do not** need to submit an application and their cases will be processed automatically.
- Students wishing to be considered for a **merit cum financial need** scholarship **must** submit an application. Applications are due by the end of the Second Week of classes of the new Academic Year.
- Financial need may be ascertained during a household interview using a Financial Evaluation Interview Performa. Copies of Tax returns or Wealth Statements may also be required.

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	Initiated by	Reviewed by	Reviewed by	Approved by
Signature				
Name	Ms. Debra Lobo	Syed Najeeb Haider Jafri	Dr. Shahid Baqar	Prof. Dr. Saeed Qureishy
Designation	Deputy Registrar	Director QEC	Pro Vice Chancellor	Vice Chancellor

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